

# Minutes of the Meeting of the Warwickshire Health and Wellbeing Board held on 19th November 2014.

## Present:-

### Chair

Councillor Izzi Seccombe

### Warwickshire County Councillors (In addition to the Chair)

Councillor John Beaumont  
Councillor Jose Compton  
Councillor Bob Stevens

### Clinical Commissioning Groups

Dr Adrian Canale-Parola (Coventry and Rugby CCG)  
Karen Ashby (Warwickshire North CCG)  
David Spraggett (South Warwickshire CCG)

### Warwickshire County Council Officers

Monica Fogarty – Strategic Director for Communities  
Dr John Linnane – Director of Public Health

### Healthwatch Warwickshire

Phil Robson – Chair

### Borough/District Councillors

Councillor Michael Coker (Warwick District Council)  
Councillor Derek Pickard (North Warwickshire Borough Council)  
Councillor Gillian Roache (Stratford District Council)

### In Attendance

Judith Hurcombe and Ami Beeton, Programme Managers for the Local Government Association's Health and Wellbeing Peer Challenge

## 1. (1) Apologies for Absence

Wendy Fabbro – Strategic Director, People Group  
Councillor Belinda Garcia (Rugby Borough Council)  
Councillor Neil Phillips (Nuneaton and Bedworth Borough Council)  
David Williams (NHS England)

## (2) Members' Declarations of Pecuniary and Non-Pecuniary Interests

Councillor Derek Pickard declared a non-pecuniary interest, as a member of the County Council's Adult Social Care and Health Overview and Scrutiny Committee.

## (3) Minutes of the meeting held on 22nd September 2014 and matters arising.

The Minutes were agreed as a true record. Councillor Stevens provided an update on the Multi Agency Safeguarding Hub item raised at this meeting. An operational manager had been recruited and good progress was being made.

## **2. Peer Challenge**

Judith Hurcombe, the Local Government Association (LGA) Programme Manager for the Health and Wellbeing Peer Challenge gave a presentation to the Board. This outlined the approach to the Peer Challenge, its purpose and methodology. Headline questions would be posed and a position statement be provided on behalf of the Board. Additionally, a data analysis and survey would be undertaken. The four days on site would comprise a mix of interviews, focus groups and observations. The reporting process was explained, leading to the sign-off of the Peer Challenge and follow up arrangements.

A report was presented by Richard Maybey, Performance & Improvement Officer on the preparations to date. The Board was asked to approve the positioning statement and to agree the key themes to be explored through the peer challenge. Appended to the report was the list of proposed core participants. A Board meeting was scheduled for Wednesday 21st January, which the peer challenge team would attend. A draft timetable for the peer challenge was provided. The LGA had requested significant background information, which was currently being compiled. Partners were asked to consider further information sources that might be of benefit to the peer team.

The Chair felt the peer challenge provided the opportunity to make a step change to improve the Board's performance. The Board reviewed the documentation, discussing the positioning statement and the list of participants. Some minor alterations were required to the latter document prior to its submission, which Monica Fogarty, Strategic Director for Communities offered to assist with. Councillor Gillian Roache advised that Stratford District Council had produced its own strategy for health and wellbeing and it was agreed that this document be provided to the peer challenge team. Karen Ashby of Warwickshire North CCG welcomed involvement in the process.

### **Resolved**

1. That the Board endorses the preparatory work undertaken for Warwickshire's Health and Wellbeing Peer Challenge.

2. That the Positioning Statement is approved for submission to the Peer Challenge Team.
3. That minor updates are made to list of participants, prior to its submission.

### **3. Briefing on Board Membership and Governance**

Dr. John Linnane, Warwickshire's Director of Public Health, presented a briefing document to remind the Board of its governance arrangements. The shadow Board was formed in 2012, with the establishment of the statutory Board from 1 April 2013. The terms of reference of the Board, its membership and the role of active observers were reported. In addition to the Board, there were a number of subordinate bodies with functions relating to partnership working, engagement, infrastructure or governance and reporting. A further diagram had been circulated showing the range of groups supporting the Board.

Councillor John Beaumont questioned the political proportionality of Board members representing the County Council. He asked whether this had been reviewed after the 2013 County Council elections, as referred to in the minutes of the 21<sup>st</sup> March 2013 County Council meeting appended to this report. The Chair responded, offering to meet with Councillor Beaumont. It was noted that this was a wider partnership body with some statutory appointments and the need for certain Cabinet members to sit on the Board.

Phil Robson, Chair of Healthwatch Warwickshire addressed the Board about this item and the Health and Wellbeing Strategy. He acknowledged the wide consultation undertaken in producing the Strategy. Referring to the Strategy's themes, he spoke about partnership working, the sharing of risks and he stressed the importance of recognising the views of consumers. There were difficult decisions ahead, as a lack of additional monies would require the redesign of services and possibly removal of some services to fund others. Healthwatch would like to be involved in meetings between commissioners and providers when service redesign was considered, to represent the views of consumers. He talked about the Board's composition, the involvement of acute service providers and their current role as active observers. The involvement of Warwickshire Community and Voluntary Action (WCAVA), to represent the voluntary sector was suggested.

The Chair noted the points raised. The Peer Challenge in January may result in recommendations regarding the Board's size and composition. She advised of her recent involvement in the peer challenge of Wiltshire's Health and Wellbeing system and had found similar arrangements regarding the involvement of service providers in a non-voting capacity. In Warwickshire, there were a number of other groups that represented the views of patients and the Board needed a coordinating voice for all such groups. Karen Ashby added that clinical commissioning groups were committed to hearing patients' views at all levels, not just via the Board. Further points were made regarding the role of councillors in representing the views of constituents and engaging at a local level, regarding operational aspects.

Paul Tolley, Chief Executive of WCAVA welcomed the community resilience priority within the Health and Wellbeing Strategy. He referred to Monitor, which was the sector regulator for health services in England, with the role to make the health sector work better for patients. He also felt there was a need to strengthen the mechanisms already in place to refer items up through the health and wellbeing system to the Board.

Monica Fogarty commented that the formal Board meetings were a small part of the health and wellbeing system in Warwickshire, with the vast majority of work occurring outside the Board. There was a need to focus on the networks, rather than who was represented on the Board.

### **Resolved**

That the Health and Wellbeing Board endorses the structure and membership of the Board as submitted.

## **4. Health and Wellbeing Strategy**

Nicola Wright, Public Health Consultant for Wider Determinants of Health presented this report. In July 2014, the Board agreed proposals for the review of the Health and Wellbeing Strategy, which now comprised three proposed priorities of promoting independence, community resilience and integration & working together. A process of stakeholder and public consultation followed with the results shaping the development of the Strategy. A copy of the Health and Wellbeing Strategy was circulated for comment and final approval. An equality impact assessment was also provided. Nicola Wright advised that a four page summary of the document would be produced, together with a glossary of the acronyms and abbreviations used. A further document would show how feedback through the consultation processes had shaped the final Strategy.

David Spraggett of South Warwickshire CCG commented that the Strategy contained many aspirations, but there would also need to be a mechanism for monitoring progress and outputs. Data was available from the CCGs to assist with this. Dr. John Linnane agreed there was a need to monitor the effectiveness of the Strategy, in improving the lives of Warwickshire's residents. He hoped that CCG colleagues could see how the Strategy aligned to their respective commissioning plans. Dr Adrian Canale-Parola of Coventry and Rugby CCG endorsed the need to monitor progress, but also spoke of the need to change cultures and societal behaviour, so residents looked after their own health. He added that measuring cultural change would be less easy.

### **Resolved**

That the Health and Wellbeing Board gives final approval to the Warwickshire Health and Wellbeing Strategy 2014-18.

## **5. Presentation on Social Care and Public Health Commissioning Intentions/Plans**

The Board received presentations from Dr. John Linnane, and Chris Lewington, Head of Strategic Commissioning at Warwickshire County Council. The presentations provided an update on the commissioning intentions for Public Health and Social Care services.

Over the past 18 months Public Health had undertaken a strategic commissioning review. The commissioning plans and ongoing Public Health programmes had been aligned to the County Council's One Organisational Plan. Specific priorities included:

- Smoking cessation and tobacco control
- Weight management services
- Services focused on children
- Mental health and wellbeing (including dementia)
- Services for health protection

Chris Lewington presented the social care commissioning plans. The key message was to help people to maximise their potential for independence, before putting in place longer-term services. A diagram showed how the strategic commissioning approach to service delivery worked. There were three key drivers for change, through the Children & Families Act 2014, the Care Act 2014 and the Better Care Fund. The commissioning principles and priorities were reported together with the desired outcomes from service provision for Warwickshire's children and adults.

### **Resolved**

That the Health and Wellbeing Board receives the presentations on the commissioning intentions for Public Health and Social Care services.

## **6. Coventry and Warwickshire's local response to Winterbourne View Hospital**

It was reported that following the events that took place at Winterbourne View Hospital, "Transforming Care and the Winterbourne Concordat" had placed a number of requirements on local areas. This included the development of a joint plan for high quality care and support services for people of all ages with challenging behaviour.

Rebecca Hale, All Age Disabilities Commissioning Service Manager and Sue Davis, Head of Partnerships, Coventry and Rugby CCG presented this item, which reported Coventry and Warwickshire's joint plan in response to these requirements. This document described the way that Warwickshire County Council, Coventry City Council and CCGs would work together and in

partnership with all stakeholders, to deliver care and support that promoted prevention and early intervention.

Two multi-agency groups had met regularly to progress the key milestones associated with the Winterbourne Concordat. A clinical review group focused on individual patient review and discharge and the Learning Disability and Autism Commissioner Group focused on the development of the joint plan.

Councillor Gillian Roache asked if the proposed response had been considered by Coventry's Health and Wellbeing Board. A similar report would be presented to its next Board meeting and it was confirmed that the work completed to date had been well received. Dr Linnane welcomed this report and felt it gave a tangible example of effective partnership working, where the measures put in place had gone further than the concordat requirements.

### **Resolved**

That the Health & Wellbeing Board agrees the proposed response to the requirements of "Transforming Care and the Winterbourne Concordat" as submitted and endorses the work programme for 2014 – 2016.

## **7. Warwickshire Safeguarding Adults Board Annual Report 2013/14**

The Board received the annual report of the Warwickshire Safeguarding Adults Board (SAB) for 2013/14. Mike Taylor, Independent Chair of the SAB presented the report. This provided evidence of the multi-agency partnership work to help protect vulnerable adults. Safeguarding activity increased each year with 2,307 alerts received in the report period, an increase of 17% from 2012/13. The referrals came from a wide range of sources. The most prevalent forms of abuse recorded related to financial, physical and emotional abuse. In line with national trends, most perpetrators of adult abuse tended to be family members and most abuse occurred in the home. The Care Act 2014 introduced new legal powers for adult safeguarding such as the requirement to conduct serious case reviews, to 'require' a partner agency to supply information and SAB annual reports would be legal requirement from April 2015.

In light of the statutory requirements of the Care Act, it was proposed that the Warwickshire SAB develop a governance structure which included reporting to the Health and Wellbeing Board from April 2015. This would result in revised membership of the SAB and its working relationship with both the local authority and with other partner agencies. Responsibility for delivery would now rest with the Independent Chair of the Board, accountable to the County Council's Chief Executive.

Mike Taylor confirmed that the annual report gave a lot of operational detail. It was intended to produce a more outcome focussed document in future. The theme was to make safeguarding personal to each service user's needs.

Councillor Jose Compton was impressed with the multi-agency approach of the SAB and she commended the annual report.

**Resolved**

That the Board approves the Warwickshire Safeguarding Adults Board Annual Report 2013/14.

**8. Any Other Business**

Councillor Bob Stevens gave a verbal report about the Ebola outbreak. He confirmed that there were well established systems in place to respond to any suspected cases and the risk to Warwickshire residents was low. He also referred to the screening of passengers at airports and a desktop exercise undertaken to test system arrangements in Coventry and Warwickshire.

Chris Lewington referred to the Better Care Fund and the need to agree a process for the sign off of future submissions. At a meeting with clinical commissioning groups, it was proposed that the CCGs nominate a single representative to sign off future Better Care Fund submissions and the Board agreed to this approach.

The Chair sought approval for the addition of the West Midlands Ambulance Service to the list of active observers. This was agreed.

The Chair also reported on plans to produce an End of Life Strategy. Government funding had been secured for the production of a strategy for the north of the County and through work with partners, it was hoped to extend this to cover all of Warwickshire. Dr David Spraggett advised that such a strategy was substantially complete for the South of Warwickshire and there would be a benefit in joint work to avoid duplication and save time.

The Chair reminded of the recent statutory data request circulated to the Board and active observers, from the Children’s Commissioner for England, Dr Maggie Atkinson. The County Council would be coordinating the response and contributions could be submitted to Gareth Wrench and Jenny Bevan at the County Council.

The meeting rose at 15.35

.....Chair